



Opioid Operational Command Center Operational Period Summary

Operational Period	Start	Monday, May 15, 2017 at 1200 hours
	End	Monday, May 29, 2017 at 1159 hours

Operational Period Objectives and Tasks

1. **Objective:** Implement OCCC strategic statewide planning and response efforts

Tasks:

Task	Deadline	Responsible Entity	Status
Develop draft OCCC Plan narrative, highlighting OCCC initiatives with a corresponding 1-year work plan, spend plan, and local template	5/29	Planning Section	In Progress
Develop OCCC reporting template, frequency and process to support state and local situational awareness regarding efforts at the state.	5/29	Planning Section	In Progress
Begin to schedule Web-ex series of Operational Period Briefing presentations for OCCC state and local partners to share promising practices and lessons learned	5/29	Planning Section	In Progress
Plan OCCC Planning Development workshop at the 2017 MEMA Symposium to receive feedback and comment on the OCCC Strategic Plan from local partners' perspective	5/29	Planning Section	Complete

2. **Objective:** Develop OCCC budget and spend plan to support OCCC operations.

Tasks:

Task	Deadline	Responsible Entity	Status
Compile SUD and heroin/opioid inventory items and related financial data received from agencies.	5/29	Finance/Admin	In Progress
Approve FY 2017 budget	5/29	Finance/Admin	In Progress
Convene OCCC Finance/Admin and Planning meetings to align funding streams and the OCCC planning process, including but not limited to the HOPE Act and Substance Abuse and Mental Health Services	5/29	Finance/Admin + Planning	Complete



Administration Cures grant			
Present FY 2018 spend plan to Lt Gov for review		Finance/Admin + OOC Director	Complete
Approve the FY 2018 spend plan.	5/29	Finance/Admin	In Progress
Distribute OOC personnel tracking worksheet by work hours with guidance	5/29	Finance/Admin + Planning	Complete
Compile personnel tracker submissions and provide to Clay, Birch, and the Section Chiefs.	5/29	Finance/Admin	In progress
Share inventory of heroin/opioid programs listed in the Inter-Agency Heroin and Opioid Coordinating Council's February 2016 Report with the OOC Resources Section	5/29	Finance/Admin	In Progress

3. Objective: Implement demobilization strategy that transitions the OOC from crisis management to project management phase.

Tasks:

Task	Deadline	Responsible Entity	Status
Onboard OOC program support manager (Deputy Director)	5/19	Future Planning Unit	Complete
Appoint a Demobilization Unit Leader	5/29	Future Planning Unit	Complete
Begin demobilization of OOC SOE and transfer responsibility to OOC Deputy Director	5/29	Planning Section	In Progress
Finalize the year-1 project management work plan and structure with clear roles for State and local agencies	5/29	Planning Section	In Progress
Begin development of five-year project management work plan and structure with clear roles for state and local agencies corresponding to OOC strategy	5/29	Planning Section	In Progress

4. Objective: Standardize care across all 49 acute care hospital emergency departments for patients who present with an overdose

Tasks:

Task	Deadline	Responsible Entity	Status
Plan the process for developing an ED standard protocol based on best practices for patients who present with an overdose	5/29	Health and Medical	In Progress

Administer follow-up survey to ED Directors to better understand hospital implementation of specific ED interventions and inform where additional support is needed	5/29	Health and Medical	In Progress
Review results of survey to ED Directors to better understand hospital implementation of specific ED interventions and inform where additional support is needed	5/29	Health and Medical	In Progress
Initiate the development of an ED standard protocol based on best practices for patients who present with an overdose e.g. SBIRT, OD education & take-home naloxone kit, peer-recovery specialist referral	5/29	Health and Medical	In Progress
Create a briefing document outlining hiring barriers for peer-recovery specialists, incorporating job description activities, for local health departments	5/29	Health and Medical	In Progress
Evaluate streamlining the hiring process for Peer Recovery Support Specialists by local health departments, including assessment of DBM classification and job descriptions	5/29	Health and Medical	In Progress
Conduct first series of meetings with small group and individual providers to assess barriers to treatment/ payment for treatment	5/29	Health and Medical	In Progress
Assess need and feasibility for bulk purchasing order contract for opioid antagonists, e.g. naloxone	5/29	Planning Section	In Progress

5. Objective: Track and report on overdose related statistics on an ongoing basis

Tasks:

Task	Deadline	Responsible Entity	Status
Coordinate creation of standing automated report format of eMEDS confidential health information to DHMH and then to local health departments	5/29	Planning-Data Unit	In Progress
Begin planning first meeting of SEOW (Statewide Epidemiological Outcomes Workgroup)	5/29	Planning-Data Unit	In Progress
Render legal opinion on whether use of OD Map is permissible under HIPAA	5/29	Legal	In Progress
Present proposed statewide overdose related fields in the eMEDS system based on the current Baltimore City field to MIEMSS Steering Committee members	5/23	Health and Medical	Complete

Draft overdose-related monthly reporting template to support state and local situational awareness and response efforts [e.g. number of nonfatal ED visits, fatal overdose rates, narcan distribution]	5/29	Health and Medical	In Progress
Present modified MJOC ESSENCE nonfatal ED visit reporting template to report daily 7-day average instead of frequency count for review	5/29	Health and Medical	No Progress
Convene partners to begin developing Maryland Opioid Addiction Indicators dashboard [using Virginia Department of Health dashboard as guideline]	5/29	Health and Medical	Complete
Convene meeting to assess need for Social Services and DHMH to share data for strengthened referral network	5/29	Health and Medical & Social Services	Complete

6. **Objective:** Implement OCCC Communications Strategy

Tasks:

Task	Deadline	Responsible Entity	Status
Launch OCCC "Before It's Too Late" communications strategy including a campaign website and social media platform	5/15	Communications	Complete
Launch OCCC internal SharePoint website	5/29	Communications	In Progress
Schedule a series of information sessions with media outlets where each agency can share work regarding heroin and opioid-related initiative (e.g. WBAL and MPTV).	5/29	Communications	No Progress
Develop a press release and provide template to state and local partners	5/29	Communications	No Progress
Create OCCC letterhead template	5/29	Communications	No Progress
Identify activities to promote National Prevention Week (May 14 – 20)	5/20	Communications	Complete
Distribute OCCC One and Two-pagers for standard messaging	5/15	Communications	Ongoing
Promote repeal of Overdose Response Program certification requirements for prescribing and dispensing naloxone to individuals [Overdose Response Program - HOPE Act]	5/29	Communications	In Progress



7. **Objective:** Facilitate operational coordination among state agencies and partners working on heroin and opioid-related initiatives

Tasks:

Task	Deadline	Responsible Entity	Status
Update and share OOCC Concept of Operations to outline coordination roles and responsibilities of state and local partner agencies	5/29	Planning	In Progress
Convene a meeting of the Crisis Hotline workgroup	5/29	Health and Medical	Complete
Follow up with National Governor's Association regarding Maryland's approach to the opioid epidemic and best practices gleaned from other states	5/29	Health and Medical	Complete
Convene a meeting between DHMH and MSDE regarding the School Naloxone Administration Policy Development Frequently Asked Questions to outline updates regarding recently passed legislation	5/29	Health and Medical/ Education	In Progress
Collect pertinent points of contact needed to convene the Academic Deans meeting	5/29	Health and Medical/ Education	In Progress
Present summary report of the 24 local school systems to OOCC Operational Briefing meeting	5/15	Education	Complete
Review summary report to determine out of the 24 school jurisdictions across Maryland how many provide at least 5 assemblies each year supporting the dangers associated with the Opioid Crisis.	5/29	Education	In Progress
Assess the number of local DSSs that utilize a screening tool and identify a need for referrals to addiction support services e.g. SBIRT	5/29	Social Services	Complete
Assess the need for the development of a standard screening tool for addiction services and referral to local health departments	5/29	Social Services	Complete



8. Objective: Reduce inappropriate or unnecessary opioid prescribing through education and awareness activities

Tasks:

Task	Deadline	Responsible Entity	Status
Continue to engage healthcare providers in opportunities for continuing education around appropriate opioid and Naloxone prescribing and dispensing.	5/29	Health and Medical	In Progress
Package the materials used for the DHMH Townhall and video from the Townhall for state agency partners to use to engage their employees	5/29	Health and Medical	In Progress
Create Maryland Responds naloxone training program materials and training timeline	5/29	Health and Medical	Complete

9. Objective: Support planning coordination of public safety initiatives to reduce drug risk and the impact of substance abuse on justice involved individuals

Tasks:

Task	Deadline	Responsible Entity	Status
Plan a round table for identified law enforcement leaders to discuss strategies around illicit drug supply disruption in Maryland to be hosted at HIDTA	5/29	Public Safety	Complete
Initiate assessment of standard operating procedures for individuals screening positive for opioid use disorder prior to release from State and local correctional facilities	5/29	Public Safety	In Progress
Determine the total number of public safety agencies in Maryland that are engaged in diversion of persons using opioids	5/29	Public Safety	In Progress

Additional Occurrences:

- Governor’s Office of Community Initiatives Hispanic Commission meeting, 5.17.17, 6:00 pm-8pm
- Substance Abuse and Mental Health Services Administration’s Opioid Addiction and Prevention Webinar for National Prevention Week, 5.17.2017, 1:30 – 2:30 ET
- Addiction Awareness - A Visual Arts Competition, 5.19.2017, 5 pm - 8 pm
- Governor’s Final Bill Signing for Heroin & Opioid Related Bills, 5.25.17, 10 am - 11 am